

PACK & SPIRIT

Exhibition for luxury packaging and marketing dedicated to wine and spirits

March 31st & April 1st, 2021

Caveau Castelnau - Reims


EXHIBITORS TECHNICAL GUIDE

CONTACT US	2	RECEPTION DESK	10
EVENT TIMETABLE	2	LUNCHES- COFFEE BREAKS	10
CAVEAU CASTELNAU	3	HOW TO GET THERE	10
DELIVERIES	4	BUS	10
RECOMMANDATIONS	5	CAR	10
INSTALLATION CONDITIONS	5	TRAIN	10
REMOVAL OF THE PARCELS	6	FLIGHT	11
BOOTH DETAILS	7	TAXIS – CAR RENTAL	12
ADDITIONAL FURNITURE	9	HOTELS	12

CONTACT US

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advanced business events

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Tél : 01 41 86 41 79

Sites Internet : www.packandspirit.com

www.advbe.com

E-mail : packandspirit@advbe.com

EVENT TIMETABLE

Monday March 29th, 2021

3 pm - 7 pm : For exhibitors who booked
a raw surface

Tuesday March 30th, 2021

10 am - 7 pm : Set up of the stands

Wednesday March 31st, 2021

8 am – 9 am : Greeting of the participants
9 am – 6 pm : Exhibition / Conferences

Thursday April 1st, 2021

8 am – 9 am : Greeting of the participants
9 am – 5 pm : Opening to Visitors

CAVEAU CASTELNAU

Event Venue	Your contacts	
CAVEAU CASTELNAU 5, rue Gosset – CS 80007 51724 REIMS CEDEX	Marcel CREUZA Responsable réceptions Tél : 03 26 79 88 99 m.creuz@champagne-castelnaud.fr	Ophélie Cocco Tél : 03 26 79 88 98 o.cocco@champagne-castelnaud.fr

Dates and times of delivery requirements :	From Tuesday March 30 th , 2021 from 9 am to 12:30 and from 2 pm to 5 pm All deliveries outside the dates specified will be rejected.
Dates and times of exhibitors set up :	Monday March 29 th : from 3 pm to 7 pm (raw surface) Tuesday March 30 th : from 10 am to 7 pm : exhibitor stand dressing
Dates and times of the event :	Wednesday 31 st March : from 9 am to 6 pm & Thursday April 1 st : from 9 am to 5 pm
Dates and times of dismantling :	Thursday 1 st April, from 5 pm to 8 pm



DELIVERIES

Your parcels may be delivered from: **Thursday March 30th from 9am to 12:30 am and 02:00 pm to 5 pm.**

IMPORTANT: each parcel must be identified. **IMPERATIVELY use the «Parcel Identification form» fully filled in.**

Reminder: any parcel incorrectly identified and/or delivered outside the delivery periods given above will be refused. Deliveries are carried out under your own liability. The Caveau Castelnau may not be held liable in any way whatsoever.

Use this form to identify all the parcels. Be careful, any parcel incorrectly identified and/or delivered outside the delivery periods given above will be refused. Deliveries are carried out under your own liability. The Exhibition Park may not be held liable in any way whatsoever.



PARCEL IDENTIFICATION FORM

SENDER:

Address:

Stand name:

Person to contact:

Telephone number:

FOR:

PACK & SPIRIT

March 31st & April 1st, 2021

- Delivery on stand (livraison sur stand)
- Insertion in information briefcase
- Organisers' office

Caveau Castelnau

5, rue Gosset - CS 80007

51724 REIMS

RECOMMENDATIONS

The Caveau Castelnau may not be held liable in case of theft or degradation to your stand. We advise you to keep your stand monitored by at least one member of your team during the installation as well as during the opening of the exhibition and the dismantling of your stand. Security services may be provided.

INSTALLATION CONDITIONS

You are reminded that you must read the technical specifications between Caveau Castelnau and the event organiser, explaining all applicable measures in terms of safety. Stand installation and dismantling must imperatively take place on the dates and times specified by the event organiser. All stands must **imperatively** be set up before the official opening of the exhibition. After the event, you must leave your stand space, notably the stand partitions, as you found it. Nailing, screwing or gluing on the structures is forbidden. You will be invoiced for any deterioration.

It is absolutely forbidden to:

- Perform any work or modification on electrical, IT or telephone networks, water mains or drains, goods lifts, lifts and under-floor ducts.
- Drill any holes
- Hook objects over the stands
- Remove doors, antenna brackets...

You will be invoiced for any repairs following damages caused by the non-observation of the clauses listed above.

Double-sided adhesive tape

In order to maintain the condition of our premises, we suggest that you use double-sided adhesive tape to fit your carpets.

CONSUMPTION

During the Pack & Spirit fair we recommend the Champagne CASTELNAU:

- **Cuvée Brut established at the price of 21 € HT per bottle**



REMOVAL OF THE PARCELS

After your departure, all the parcels should be taken by your carrier 48 hours after and from your expenses.

Any parcel in your booth without this temporary storage form will be thrown.



TEMPORARY STORAGE FORM

Fill this form and put it in your parcels. All parcels must be closed. Exhibitor has to order the carrier to remove their parcels.

Nam of the event: PACK & SPIRIT

Exhibitor's name: N° of stand:

Type of material: Parcel Pallet Machine

Quantity:

Date of the removal:/...../.....

Name of the carrier:

Exhibitor phone number:

Signature of Exhibitor



REMOVAL FORM

(Filled by the technician from Reims Evénements)

Date:/...../..... Hours:h.....

Name of the person in charge of the removal transfer to the carrier:

Name of the carrier:

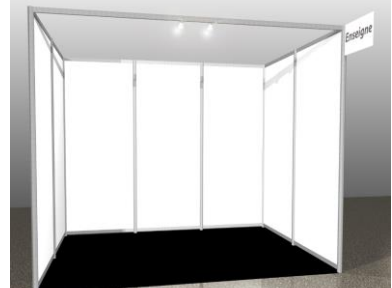

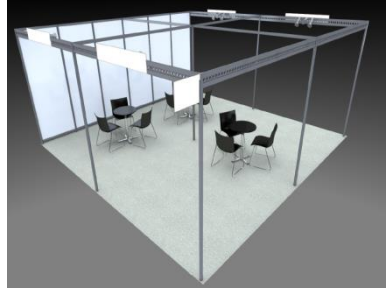
OBSERVATIONS:

.....

Signature Caveau Castelnau

Signature of the carrier

BOOTH DETAILS

BASIC BOOTH / 6m ² (64 sq.ft)	DELUXE BOOTH / 12 sqm (129 sq.ft)	RAW SPACE Packages From 18 sqm
		
<p>Fully equipped with:</p> <ul style="list-style-type: none"> - Hard walls - Lighting - Electrical outlet - 1 table - 3 chairs - Carpet and fascia board <p>Admission for 1 delegate</p> <ul style="list-style-type: none"> ♦ A detailed company profile in Pack & Spirit Catalogue ♦ Free and unlimited access to all expert workshops ♦ Free access to coffee breaks ♦ 20 VIP invites for buyers/ decision-makers of your choice 	<p>Fully equipped with:</p> <ul style="list-style-type: none"> - Hard walls - Lighting - Electrical outlet - 2 tables - 6 chairs - Carpet and fascia board <p>Admission for 2 delegates</p> <ul style="list-style-type: none"> ♦ A detailed company profile in Pack & Spirit Catalogue ♦ Free and unlimited access to all expert workshops ♦ Free access to coffee breaks ♦ 40 VIP invites for buyers/ decision-makers of your choice 	<ul style="list-style-type: none"> ♦ A detailed company profile in Pack & Spirit Catalogue ♦ Free and unlimited access to all expert workshops ♦ Free access to coffee breaks ♦ 60 VIP invites for buyers/ decision-makers of your choice <p><u>ELECTRICITY NOT INCLUDED</u></p> <p>ORDER FORM page N°13</p>

ELECTRICAL EQUIPMENT – RAW SPACE

Installation, dismantling and consumption are included

16A Single phase connection	€ 115,00	□ EXCL
32A Three-phase connection	€ 235,00	□ EXCL

BOOTH SET-UP

You may access the exhibition hall from the **March 29th, 2021:**

- **For bare surfaces:** access the hall between **3 pm until 7 pm**

March 30th, 2021:

- **For all booths:** access the hall between **10 am until 7 pm maximum.**

BOOTH DISMANTING

General dismantling takes place on the **April 1st from 5 pm to 8 pm.**

General setup will be carried out by **abe's** contractors that same day.

For all questions related to the setup of your booth, please contact our contractor directly.

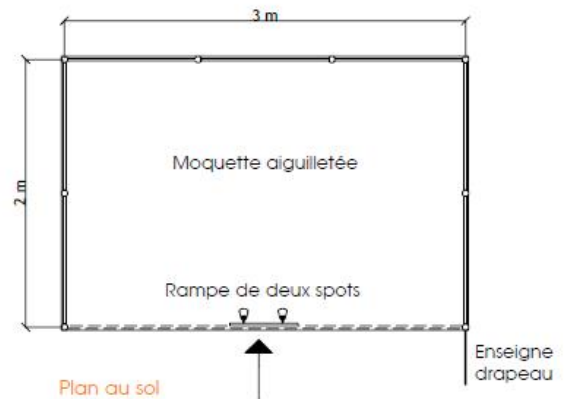
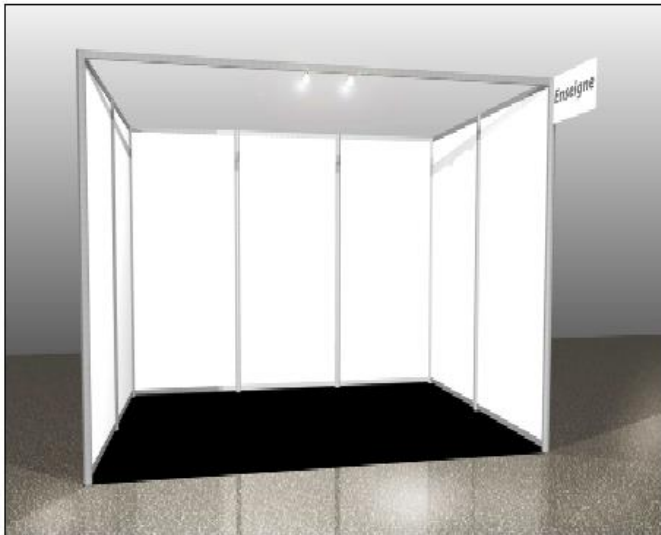
SL Prod

M. Stéphane LOMBARD

Mobile : +33(0)6 17 17 52 77

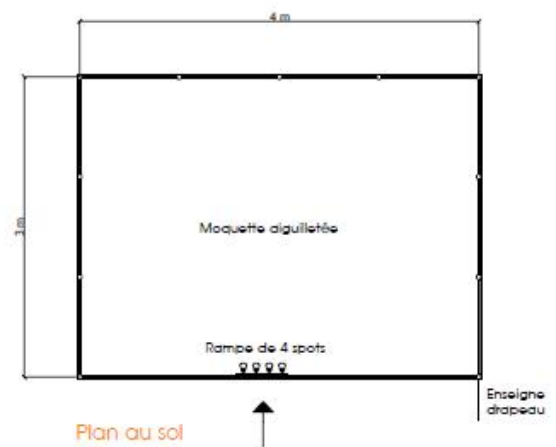
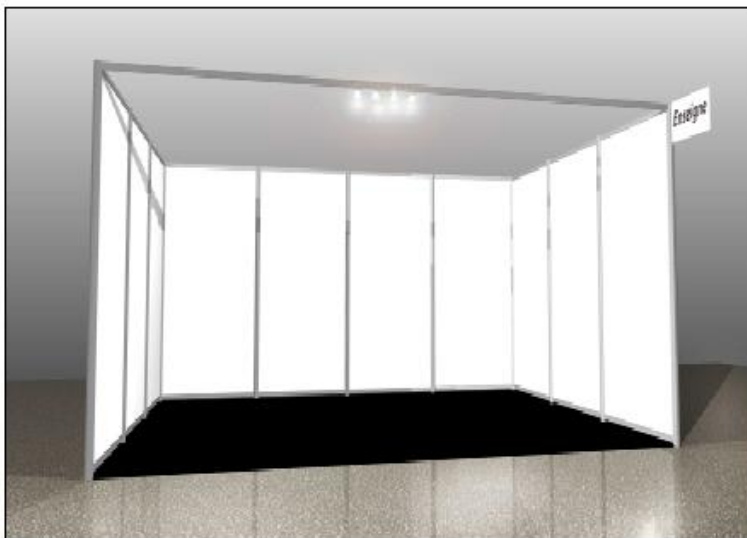
E-mail : steflombard34@gmail.com

Stand équipé 6 m² - 3 faces



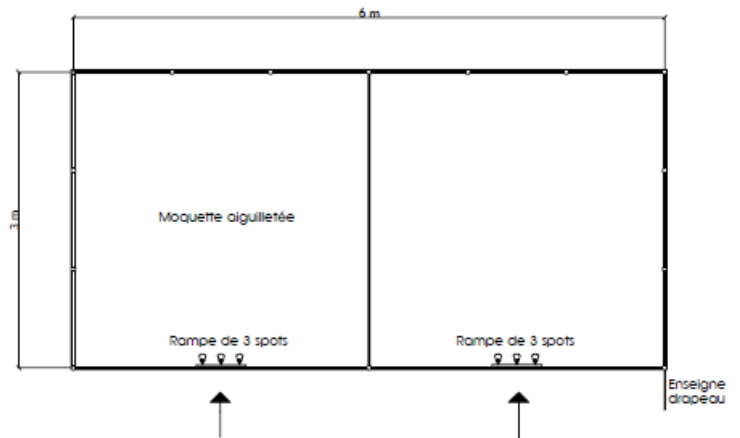
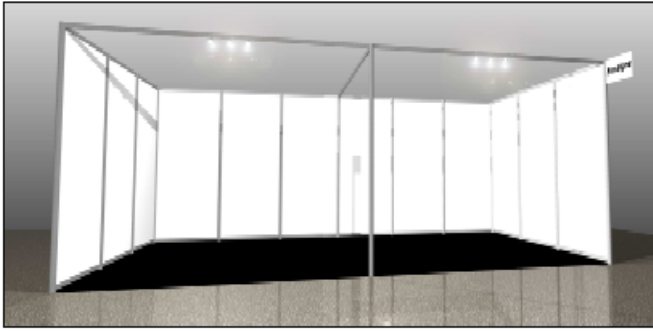
- Cloisons modulaires en mélaminé blanc Ht : 2.50 m
- Moquette noire
- Enseigne exposant 400 x 300 mm
- 1 spot 100 W pour 3m² + Prise PC 16A

Stand équipé 12 m² - 3 faces



- Cloisons modulaires en mélaminé blanc Ht : 2.50 m
- Moquette noire
- Enseigne exposant 400 x 300 mm
- 1 spot 100 W pour 3m² + Prise PC 16A

Stand équipé 18 m² - 3 faces



■ Cloisons modulaires en mélaminé blanc Ht : 2.50 m

■ Moquette noire

■ Enseigne exposant 400 x 300 mm

■ 1 spot 100 W pour 3m² + Prise PC 16A

Plan au sol

ADDITIONAL FURNITURE

Our official furniture contractor offers an entire range of furniture and equipment. You may trade your default furniture or order additional equipment at your own cost.

LIGN'E

2, allée du Golf – 31200 Toulouse

Direct line. +33(0)5 62 75 99 34

Fax. +33(0)6 10 20 03 60

Contact: **Katel GALY**

Email: commercial@lignexpo.com

ALL ORDERS MUST BE SUBMITTED BEFORE MARCH 22nd, 2021

ON-LINE CATALOGUE: <https://www.lignexpo.eu/ligne2019.pdf>

RECEPTION DESK

Upon arrival at the Exhibition Center, all participants must go to the reception desk to collect their participant folder. This folder includes the following items:

- Badges
- The event guide
- The floor plan

LUNCHES – COFFEE BREAKS

Lunch:

The lunch area is provided on site on March 31st and April 1st, 2021.

Coffee breaks:

Complimentary hot and cold beverages will be offered to all the participants on:

March 31st from 08.00 am to 10.00 am and 02.00 pm to 04.00 pm.

April 1st from 09.00 am to 10.00 am and from 02.00 pm to 04.00 pm.

HOW TO GET THERE?



Bus

Line 11 – Croix du Sud
Lemoine stop, 200 m from the Caveau



Car

5 min by car from the Reims train station
15 min by car from the Champagne-Ardenne train station



Train

Reims, 45 min from Paris and 30 min from Roissy Charles De Gaulle with TGV Est.
2 TGV stations:

* Reims Center TGV station: 8 trains to Paris in 45'

* Reims Champagne-Ardenne TGV Station in Bezannes (5 km from the city center):
3 trains to Paris in 40'

9 links with the national network (Roissy Charles De Gaulle – 30 min, Marne la Vallée – 30 min, Massy – 1h, Strasbourg – 1h50, Nantes – 3h15, Rennes – 3h17, Bordeaux – 4h36, London – 4h10, Lille – 1h34)

TGV information number: Tel - 36 35

To view the time tables please visit www.voyages-sncf.com



Flight

Aéroport Roissy Charles De Gaulle : à 30min en TGV

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Event: **Pack & Spirit 2021**

ID Code: **35877AF**

Travel Valid Period: **24/03/2021** to **08/04/2021**

Event location: **PARIS**

Please visit the event website or access directly through

<http://globalmeetings.airfranceklm.com/Search/promoDefault.aspx?vendor=AFR&promocode=33811AF>



TAXIS – CAR RENTAL

TAXI			
AID Taxi:	☎ + 33 (0)3 26 82 28 67	Taxi Service:	☎ +33 (0)6 52 09 72 19
Taxis de Reims:	☎ + 33 (0)3 26 47 05 05	Allo Rout' Taxi:	☎ + 33 (0)6 18 51 15 45
CAR RENTAL			
<u>City</u> EUROPCAR 76, bd Lundy 51100 REIMS ☎ +33(0)9 77 40 32 61			
RENT@CAR 28, bd Joffre, Bat 2, 51100 REIMS ☎ +33(0)3 26 77 87 78 Cour Gare SNCF		UCAR 350, avenue Laon, 51100 REIMS ☎ +33(0)3 26 07 43 43	
SIXT 8, rue André Pingat, 51100 REIMS ☎ +33(0)3 89 08 61 21		ADA 23, rue Marie Dominique Maingot 51100 REIMS ☎ +33 (0)811 69 03 05	

HOTELS



Benefit from special rates on hotels near Caveau Castelnau [HERE](#)